

<u>Job Description and Person Specification for:</u> Research Associate (fixed-term contract for 12 months)	
<u>Department:</u> UCO School of Osteopathy, Research	<u>Reports to:</u> Head of Research and Knowledge Exchange, UCO School of Osteopathy
<u>Salary (Band/Annual/Pro rata):</u> Mid-point of band D band. £39,807 pa for 1 FTE.	<u>Responsible for:</u> N/A
<u>Hours per week/FTE:</u> 0.4 FTE for 12 months.	<u>Working Pattern:</u> Two days per week. Detailed working arrangements are negotiable.
<u>Job Purpose/Summary:</u>	
<p>We are seeking a motivated and detail-oriented individual to join our international research team for a 12-month, part-time role as Research Associate.</p> <p>The OsMoSys (Osteopathic Models Synthesis) project is a collaborative international research initiative funded by the Osteopathic Foundation (oF) and Swiss Osteopathic Science Foundation. The project aims to explore and enhance osteopathic education by examining theoretical models and concepts taught to students, with a focus on understanding how these models are implemented in education and practice.</p> <p>The Research Associate will be responsible for conducting survey research to understand how osteopathic models are taught and implemented in practice. Key tasks include:</p> <ol style="list-style-type: none"> 1. Reviewing existing education documents and literature to compile a comprehensive list of osteopathic models 2. Gathering feedback from course leaders internationally to ensure completeness of the models list 3. Developing and conducting online surveys with educators and practitioners 4. Analysing survey data on the implementation of models in education and practice 5. Contributing to the development of an open-access report and academic publication 6. Supporting the dissemination of findings through conferences and presentations 7. Collaborating with an international team of researchers and educators 	
<u>Main Responsibilities/Key Tasks:</u>	
<ul style="list-style-type: none"> • Deliver research objectives of proposed work within the timeframes of the project(s) and ensuring the achievement of project outcomes. • Plan, design and conduct research using recognised approaches, methodologies and techniques within the research area. • Ensure the maintenance of data and records in accordance with the appropriate protocol(s). • Write up research work for publication, to include research outputs and reports. • Present findings at national/international conferences and other dissemination and knowledge exchange activities, including public engagement. • Identify opportunities and prepare proposals for research grant funding. • Lead team meetings and committees as appropriate and provide support and guidance to other staff as appropriate. • Build relationships with internal and external contacts to exchange information, publish outputs, develop future collaborations and identify potential sources of research funding / opportunities to collaborate. 	

- Undertake personal and professional development activities in line with agreed appraisal and development programme to enhance personal knowledge and contribution to relevant activities.

Additional Duties

- To demonstrate support for the University's commitment to equal opportunities and its Equality, Diversity, Inclusion and Belonging Policy.
- To demonstrate support for the University's Health and Safety Policy ensuring that it is adhered to in the post holder's areas of responsibility.
- To undertake other activities identified from time to time commensurate with the level of the post.
- To work in line with our values

<u>Requirement:</u>	<u>Essential:</u>	<u>Desirable:</u>
Education, Training and Qualifications	<ul style="list-style-type: none"> • Degree in Osteopathy • Master's degree in any field. 	<ul style="list-style-type: none"> • Doctoral degree
Skills and Knowledge	<ul style="list-style-type: none"> • An interest in osteopathic education and research • Experience of research design and a sound understanding of and ability to apply appropriate research methodologies to survey methodology • Strong written communication skills, including preliminary experience with academic writing • Excellent attention to detail and organisational skills • Ability to work independently and as part of an international team • Strong digital literacy and familiarity with online survey tools • Familiar with current developments in research and scholarship with ability to identify appropriate research options, methods and theoretical perspectives 	<ul style="list-style-type: none"> • Experience in quantitative and qualitative research projects • Experience in conducting literature reviews

Experience	<ul style="list-style-type: none"> • Experience of using online survey tools, such as Qualtrics, Smart Survey or LimeSurvey. • Experience in data analysis 	<ul style="list-style-type: none"> • Experience of presenting research within and beyond academia • Experience in relevant data analytical tools
Personal Attributes	<ul style="list-style-type: none"> • Excellent communication skills • Highly organised • Excellent record keeping • Highly motivated with the drive to succeed 	
Abilities	<ul style="list-style-type: none"> • Analytical skills • Strong administrative skills • Effective team-working skills • Ability to reason accurately and quickly and handle complex situations 	
Other Requirements		

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**NB:** *The purpose of the job description is to indicate the general level of responsibility of the position. The duties may vary from time to time without changing their general character or level of responsibility.*

Health Sciences University is committed to equality of opportunity and welcomes applications from everyone regardless of ethnicity, gender, age, faith or sexual orientation.

**[FEBRUARY 2025]**